

1st Ince and Elton Scout Group

Minutes of the 2024 AGM meeting held on 22nd June 2025 at 1st Ince and Elton Scout HQ

Present: See list in folder “AGM 2025”

Apologies: See list in folder “AGM 2025”

The formal Annual General Meeting was held within the framework of an Annual Review Meeting showcasing the activities of Group members, celebrating the successes of our young people and adult volunteers. The agenda, detailed presentations, Trustee Annual Report and Statutory Accounts shared at the meeting can be found on our website and within SharePoint folder “AGM 2025”.

The meeting was attended by over 44 people mainly tracked by signing in on the night. 0 members gave their apologies in advance of the meeting. As noted above, a separate detailed record of attendee names and apologies is available at “AGM 2025”.

| Item | Discussion | Action |
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| 1. | Welcome Ashley Proctor, Group Lead Volunteer, warmly welcomed those present, went through HQ housekeeping and opened the meeting. | Info |
| 2. | Apologies No apologies provided in advance. | |
| 3. | Governance topics | |
| 3. (a) | Approval of the minutes of the Annual General Meeting held on 05/06/2024. The minutes were approved. | Info |
| 3. (b) | Adopt the model constitution from Policy, Organisation and Rules (POR) The model constitution was adopted. | Info |
| 3. (c) | Note the Group’s financial year Our charity’s financial year is 1st January to 31st December. | Info |
| 3. (d) | Agree the number of members that may be appointed to the Trustee Board The number of people to be appointed to the trustee board was set to the recommendation of 10 people appointed. | Info |

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| 3. (e) | <p>Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)</p> <p>The quorum was set to the recommendation of 15 people.</p> | Info |
| 4. | <p>Review of the previous year</p> | |
| 4. (a) | <p>Group Lead Volunteer’s review of 1st Ince and Elton Scout Group</p> <p>Ashley Proctor presented the Group Lead Volunteer’s report. The report highlighted that volunteer capacity continues to be a key challenge for the Group, with increasing pressure on a small number of volunteers. It was noted that this, alongside a reduction in Scout-aged young people, had led to the temporary merging of the Scout and Cub sections.</p> <p>Despite these challenges, the Group has continued to deliver a varied and active programme across all sections. A major milestone was the successful launch of the Squirrel Drey in January 2025, following a series of taster sessions in late 2024.</p> <p>The Group’s annual Firework Spectacular was delivered successfully, with the move to a Saturday evening proving beneficial. Continued involvement in local community events, including the Christmas Light Switch-On, was also highlighted.</p> <p>The report was received and noted.</p> | Info |
| 4. (b) | <p>Section Reports from Squirrels, Beavers, Cubs and Scouts</p> <p>Section Leaders’ reports were then presented covering Squirrels, Beavers, Cubs and Scouts.</p> <p>Key highlights included:</p> <ul style="list-style-type: none"> • The successful establishment and early growth of the Squirrel section, with strong engagement from young people and delivery of a varied programme • Continued strong programme delivery within Beavers and Cubs, including camps, badgework and community involvement • A quieter but still active year for the Scout section, including participation in events such as Cheshire Hike and a range of activities and trips <p>All reports were received and noted.</p> | Info |
| 4. (c) | <p>Receive and consider the Annual Report of the Group Trustee Board including the annual Statement of Accounts</p> | Info |

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| | <p>The Trustee Annual Report is an essential document to meet the requirements of POR and the Charity Commission. The report had been prepared, reviewed and approved by the Trustee Board and was presented to the meeting.</p> <p>Nicole McNally, Group Treasurer, summarised the financial position of the Group.</p> <p>Key points included:</p> <ul style="list-style-type: none"> • Total income of £11,178.51 and total expenditure of £17,617.61 • The Group operated at a planned deficit but remains in a strong financial position due to reserves • Continued investment in HQ maintenance and programme delivery • An increase to subscriptions introduced in January 2025 to support financial sustainability <p>The annual report and accounts were approved.</p> | |
| 5. | Making appointments | |
| 5. (a) | <p>Group Leader Volunteer’s Nomination for Chair</p> <p>The Group Lead Volunteer, Ashley Proctor, nominated Vicki Serna to continue in the role as Acting Group Chair for the coming year.</p> <p>This nomination was approved.</p> | Info |
| 5. (b) | <p>Election of Group Officers</p> <p>Group Treasurer – Nicole McNally has indicated her willingness to stand again, there were no other nominations.</p> <p>This nomination was approved.</p> | Info |
| 5. (c) | <p>Election of Trustees and Ex Officio Members</p> <p>The following Trustees were confirmed as continuing in their roles, having been appointed in the previous year: Sarah Price, Sharon Lennon, Linda McKay, and Jack Whibberley.</p> <p>The following Trustees have agreed to be nominated for a further year. All candidates were individually approved. Graham Proctor and Lynda Canham</p> <p>The following are members of the board by virtue of their role:</p> <ul style="list-style-type: none"> • Group Lead Volunteer - Ashley Proctor | Info |

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| 5. (d) | <p>Appointment of Scrutineer</p> <p>Judith Dodd was nominated and approved as Scrutineer for the following financial year.</p> | Info |
| 6. | <p>End of Formal AGM Business</p> | |
| 6. (a) | <p>Address by District Representative</p> <p>Derek Hillbeck, representing the District Team, thanked the Group for its continued contribution to Scouting and acknowledged the strong sense of community reflected in its activities and local presence.</p> <p>He spoke positively about the successful introduction of Squirrels across the District, including the recent launch of the Group's own Drey, and encouraged the Group to continue building on this as part of its future development.</p> <p>He also highlighted the wider personal and social benefits of volunteering and commended the Group's ongoing energy and visibility within the local area.</p> | Info |
| 6. (b) | <p>Thanks & Close</p> <p>Ashley asked if there were any questions, but none were found. He thanked everyone for attending and closed the AGM meeting.</p> | |